



2026

www.bayofquintehomeshow.com  
Duncan McDonald Memorial Community Gardens  
8 Couch Crescent, Trenton, ON K8V 1H4

## Exhibitor Contract

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Company Website: \_\_\_\_\_

Company Social Media: \_\_\_\_\_

Are you a Quinte West Chamber of Commerce Member?

Yes

No

Are you a Kiwanis Club Member?

Yes

No

### Vendor Lounge Sponsor - *Only 4 available!*

**\$200.00**

Signage & business cards in vendor lounge for the whole weekend, business spotlight post within one (1) of the email blasts send to all vendors, website vendor page & Facebook, your company logo or name on vendor info card.

### Show Sponsor - *Only 12 available!*

**\$500.00**

Company name recognized in radio ads, company logo will be on all paid print advertising, one (1) sponsored social post (boosted social media presence on our Facebook platform) & much more! Ask for details.

## Exhibitor Contract

### Exhibitor Booth

A space to showcase your business or service.  
Each exhibitor booth includes 1 table, 2 chairs + back & side curtains

<b>New Exhibitor Showcase [10x10']</b> *Businesses less than 3-years old & new to the BoQ Home Show.	Member or Non-Member \$275.00
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<b>Regular Exhibitor Booth [10x10']</b>	Member \$350.00 Non-Member \$425.00
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<b>Corner Exhibitor Booth [10x15']</b>	Member \$525.00 Non-Member \$625.00
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<b>Double Exhibitor Booth [10x20']</b>	Member \$525.00 Non-Member \$625.00
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<b>Does your exhibitor booth have side walls higher than four feet?</b>	<b>Yes</b>	<b>No</b>
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<b>Marketplace Booth</b> Dedicated space for local artisans & makers to showcase & sell handcrafted goods & small batch products.	\$150.00
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<b>Returning Vendors &amp; Exhibitors</b>	I would like a new booth location.	I would like the same booth as 2025
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**Hydro**  
I require hydro for my booth and will bring extension cord(s).  
I understand extension cords are not provided.

### Tables & Chairs

Each booth includes 1 table, 2 chairs.

I do not require the table provided.	I require extra table(s) _____ x \$10.00 = _____
I do not require the chairs provided.	I require extra chair(s) _____ x \$10.00 = _____

### YES, I have a "Show Special"

A show special is a deal, contest or other offer you plan to share at the show and should be unique to the Bay of Quinte Home Show.

Show Special: \_\_\_\_\_

### YES, I would like to donate a door prize.

Door prize donation: \_\_\_\_\_

[Office Use Only]

<b>Subtotal</b>	_____
<b>Tax 13%</b>	_____
<b>TOTAL</b>	_____

**Authorizing Signature:** \_\_\_\_\_

**Company:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Submit completed contract via email:** [events@quintewestchamber.ca](mailto:events@quintewestchamber.ca)  
Once contracts are processed, you will receive a PayPal invoice via email.  
Complete payment instructions to guarantee your spot in the show!



## **BAY OF QUINTE HOME SHOW — EXHIBITOR TERMS & CONDITIONS**

\*Organized by the Quinte West Chamber of Commerce & Kiwanis Club of Trenton\*

### **DEFINITIONS**

“Exhibitor” refers to any person, firm, company, or representative who applies, confirms, and/or attends the Show.  
 “Organizer” refers to the Quinte West Chamber of Commerce, the Kiwanis Club of Trenton, and the Bay of Quinte Home Show.

### **APPLICATION & APPROVAL**

A completed application form and full payment must be submitted to confirm a booth.

The organizer will process the application in a timely manner, contacting the Exhibitor by telephone or email for any clarifications. Applications are subject to approval by the Organizer, who reserves the right to refuse or cancel applications without reason or liability. Booth locations will not be guaranteed until full payment is received. Booths are non-transferable and may not be sublet.

### **BOOTH FEES & PAYMENTS**

The Exhibitor agrees to pay the Organizer the full cost on application for their booking.  
 Full cost of booth(s), including any additional tables/chairs, must be paid in full before the event begins.

### **BOOTH LOCATIONS & LAYOUT**

Booth locations are assigned by the Organizer and may be changed or adjusted as needed to preserve the overall layout and character of the Show.

Special booth location requests will be considered but cannot be guaranteed.  
 Booths must not exceed their allocated space or obstruct neighboring displays.  
 No outside signage is permitted without prior approval from the Organizer.  
 Please do not remove tables from other booths.

### **SET-UP & TEAR-DOWN**

Set-Up Times: Thursday, April 23 | 2:00 PM – 9:00 PM & Friday, April 24 | 9:00 AM – 4:30 PM  
 Tear-Down: Sunday, April 26 | After 3:00 PM

It is the responsibility of the exhibitor to complete set-up and tear-down during those times.  
 Exhibitors must occupy their space for the full duration of the Show and may not dismantle early.  
 Exhibitors are responsible for removing all materials and leaving their space clean. Failure to comply may result in additional fees.

### **DISPLAY RESTRICTIONS**

All displays must remain within designated booth dimensions unless otherwise approved.  
 Power use is limited to display purposes. Exhibitors must request electrical access in advance and provide their own extension cords. Use of microphones, flashing lights, or audio equipment is prohibited unless approved by the Organizer.  
 No exhibit or material may block clear views of neighboring booths.



## EXHIBITOR CONDUCT

All booths must be staffed during show hours by a competent representative.

Exhibitors must maintain professional conduct and adhere to all rules established by the Organizer and Venue.

Violations may result in immediate removal from the Show without refund and liability for damages incurred by the Organizer.

## INSURANCE & LIABILITY

Exhibitors are required to obtain and maintain liability insurance for the duration of the event, including move-in and move-out dates. Proof of insurance may be requested.

The policy must name the Bay of Quinte Home Show, Quinte West Chamber of Commerce, and the Venue as additional insured parties. Exhibitors assume all risks associated with their participation and will not hold the Organizer or Venue responsible for any loss, damage, injury, or claim arising from their involvement.

The Organizer and Venue are not responsible for loss or damage due to theft, fire, flood, natural disasters, or other unforeseen events.

## CANCELLATION TERMS

By the Exhibitor (in writing only):

More than 4 weeks prior to the show: Full refund minus \$25 admin fee.

3 weeks prior: 50% refund minus \$25 admin fee.

Within 2 weeks of show: No refund.

No-shows will be charged the full booth fee plus a \$50 administration fee.

By the Organizer:

The Organizer may cancel an application at any time and will refund any booth fees paid.

In the event of show cancellation due to circumstances beyond the Organizer's control (e.g. weather, natural disaster, pandemic, civil disturbance, strike), exhibitors will receive a refund of their booth fee, and no further claims or liability will be acknowledged.

## EXHIBITOR AGREEMENT

By submitting an application and payment, the Exhibitor agrees to all terms outlined in this document.

This agreement represents the full and only contract for exhibit space; no other verbal or written guarantees or warranties are implied.

**Exhibitor agrees that this agreement represents the only contract or representation, written or verbal, for show space(s) and that no other guarantee or warranties are implied.\***

Authorizing Signature: \_\_\_\_\_

Company: \_\_\_\_\_ Date: \_\_\_\_\_